

German Welfare Council

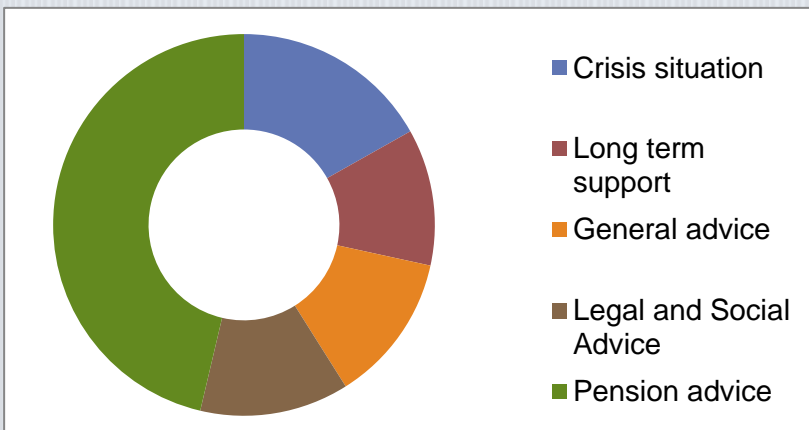
Registered Charity Number:
288538

Annual Report 2013

In 2013 our charity was busy as usual, lots of enquiries arrived in form of emails, letters and on the telephone. We advised and supported 1,143 people, 20% were new clients whilst the rest were returning clients.

We covered a wide range of matters within the German and British Social Security

permanently part-time along with Mrs Heinecke and Ms von Alten. The volunteers from the German YMCA assisted us with home visits. Together we carried out more than 100 home visits and offered more than 275 in face to face consultations. Not to forget lots of visits our



systems, the majority of them were seeking pension advice, crisis intervention, and covered matters concerning the social security area

Mrs Palmer, joined us as maternity cover and stayed

volunteer group offered.

Our staff attended the following training courses: Right to reside, Benefits for Adviser, Appeal + First Tier Tribunal, Judicial Review

We were very sad to hear about the death of our trustee Mr Gert Imig. We appreciate his contribution to the Board of Trustees' work and the great commitment he showed to the work of the GWC. Our thoughts are with his family.

Patron:

His Excellence the Ambassador of the Federal Republic of Germany

Mr Georg Boomgaarden
(until September 2013)

Committee:

Ms V. Gronewold – Chairwoman
Mr M. Dickert (until June 2013)
Mr G. Imig (until April 2013)
Mrs K. Groombridge
Mr U. Maynard
Mrs U. Tottmann
Mr J. Rhys
Mr C. Dieckmann

Employees:

Ms D. Heinecke (full-time qualified social worker)
Mrs A. Palmer (part-time qualified Social Worker re-joined June 2013)

Part-time seconded by German

YMCA:

Ms B. von Alten (Social worker)

Independent examiner:

Leigh Saxton Green Chartered Accountants, Clearwater House, 4-7 Manchester Street, London W1U 3A

Solicitors:

Pritchard Englefield Solicitors
Contact: Dr Sybille Steiner,

Bank:

HSBC sort code: 40 04 07
Account number: 31055909

Christmas Party at the Lancaster Hall Hotel

Our members, clients and friends joined us for our Christmas party at the Lancaster Hall Hotel for Stollen, German Cake and coffee/tea. Mr Peacham and the children's choir from St James and St Michel's School entertained us with Christmas Carols and the audience happily joined in. Many thanks goes to all involved in the preparation.



Our gratitude goes to:

The German Ambassador, Mr Georg Boomgaarden and his staff

The Kaiser Wilhelm II Fund

German YMCA

Our corporate members
Pritchard Englefield and members

Blick Rothenberg and BRAL

The European Bookshop

The old and young volunteers

The German parishes in
England

All other organisations and
individuals, not specifically
mentioned

Inside the GWC - Grants

In the reporting year the GWC was again able to support people in need with emergency grants thanks to generous grants from the KWII trust, SFFD, the Pusinelli and GSB trust. The funds helped to support people in need, for example to replace essential household items or to bridge a financial gap for recipients of state benefits e.g. when benefits were stopped due to a change in circumstances and subsequent questions about the beneficiaries' right to reside or habitual residence. More than often those decisions result in sudden financial emergencies.

The statistic shows that we supported a steady number of people and all applicants have to fulfil strict criteria in order to be eligible for the grants.

We have noticed an increase in applications made by students of German origin studying in the UK. It is important to mention that the grants we administer are not meant to benefit students in order to complete their courses or pay for accommodation costs but rather to alleviate stress for people in hardship situations. These situations can be experienced amongst others by students and this is where we focus our support. Students in general find it increasingly hard to support themselves through an increased cost of course fees and accommodation costs especially in London. If through no fault of their own or through bad preparation, they still find themselves in hardship situations we will assess the circumstances and administer funds only if it can be shown that a one off payment will alleviate the hardship and help the student to complete the course thus improving their chances for paid employment.

On behalf of our clients we would like to express our gratitude to all organisations and individuals supporting the GWC. We thank you for your continuous contributions and welcome new referrals.

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Financial Statements
for the year ended
31 December 2013

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Statement of accounts for the year ended 31 December 2013

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GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Trustees and Officers

TRUSTEES

Mr U Maynard
Mrs K Groombridge
Miss V Gronewold
Mr J Rhys

Mrs G Tottmann
Mr G Imig (Died 14 April 2013)
Mr M Dickert (Resigned 1 June 2013)
Reverend C Dieckmann

CHAIRMAN

Miss V Gronewold

VICE CHAIRMAN

Mr U Maynard

HONORARY TREASURER

Mr J Rhys

HONORARY SECRETARY

Mrs K Groombridge

OFFICE MANAGER

Ms Doreen Heinecke

CHARITY REGISTRATION NUMBER

288538 (England and Wales)

PRINCIPAL OFFICE

35 Craven Terrace
London W2 3EL

BANKERS

HSBC Bank plc
31 Euston Road
London NW1 2ST

INDEPENDENT ACCOUNTANTS

Leigh Saxton Green LLP
Chartered Accountants
Clearwater House
4-7 Manchester Street
London W1U 3AE

**GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)**

Trustees' Report

The Trustees submit their report for the year ended 31 December 2013.

OBJECTS OF THE CHARITY

The objectives of the charity are:

- (A) To relieve poverty amongst persons predominantly of German origin who are in necessitous circumstances by the provisions of financial assistance to such persons and by such other means as shall further the said object.
- (B) To relieve the aged, particularly through the provision of recreational facilities for elderly persons predominantly of German origin who have need thereof by reason of their age or economic circumstances with the object of improving their conditions of life.

CONSTITUTION

The Trust was created by deed on 23 January 1984 and is an unincorporated charity (Registered Charity No. 288538).

The address of its principal office is:

35 Craven Terrace
London W2 3EL

TRUSTEES AND OTHER RELEVANT PERSONS

The names of the Trustees and other relevant persons who have held office during the year are listed on page 1. Trustees are appointed by the members at the Annual General Meeting or co-opted by the Executive Committee for approval by the members at the Annual General Meeting. Trustees have a term of office of three years and re-election is permissible.

REVIEW OF ACTIVITIES

The result for the year is shown on page 5 and the position at the end of the year is shown on page 6.

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Trustees' Report (continued)

CHAIRMAN'S REPORT

Over the past three years the financial situation of the German Welfare Council has stabilised and we can now look forward to a long term future with confidence. In 2011 we had a deficit of £8,279 but by 2013 this had been reduced to just £600. Given our current funds of over £55,000 this small loss can be funded for many years to come but a priority is still to balance our books and, if possible, increase our reserves for future contingencies.

This reduction in our deficit has been made possible by the very generous support of the Kaiser Wilhelm II Fund which increased its grant from £24,000 to £34,000 per year from 2012 onwards.

Another source of funding is the German YMCA who over the past years have made a grant of £10,000 per year. From 2014 onwards this will increase by £8,000 to £18,000 and has enabled the German Welfare Council to employ a part time member of staff to provide additional support including cover for holidays etc.

My thanks and that of all the committee goes to all those who have supported us financially or by the gift of time.

On behalf of the Trustees

MISS V GRONEWOLD
Chairman

14 April 2014

Independent examiner's report to the trustees of GERMAN WELFARE COUNCIL (Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

I report on the accounts of the trust for the year ended 31 December 2013 which are set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met ; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David R Leigh FCA
Leigh Saxton Green LLP
Chartered Accountants
Clearwater House
4-7 Manchester Street
London W1U 3AE

14 April 2014

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Statement of financial activities for the year ended 31 December 2013

	<u>2013</u>		<u>2012</u>	
	£	£	£	£
RESOURCES ARISING				
Donations		13,500		12,649
Subscriptions received		1,359		945
Bank interest received		21		51
KWII contribution towards salary costs		34,000		34,000
Gift aid		422		-
		-----		-----
Total incoming resources		49,302		47,645
RESOURCES EXPENDED				
Staff salaries and expenses – charitable	42,149		42,107	
Additional staffing expenses	1,271		1,520	
Rent, rates, service charges and insurance	335		319	
Telephone, printing, postage and stationery – administrative	1,989		2,124	
Computer running	443		244	
Travelling expenses – charitable	766		977	
Accounting charges	2,000		2,000	
Sundry expenses	44		72	
Cultural activities – charitable	618		-	
Bank charges	151		156	
Depreciation:				
Computer equipment	136		237	
	-----		-----	
Total resources expended		49,902		49,756
		-----		-----
Excess of expenditure over income		(600)		(2,111)
		=====		=====

The notes on pages 7 to 9 form part of these accounts

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Balance sheet at 31 December 2013

	<u>Note</u>	<u>2013</u>		<u>2012</u>	
		£	£	£	£
Fixed assets	1		-		136
Current assets					
Debtors and prepayments		1,214		35,208	
Cash in hand	2	(75)		817	
Cash with bankers	3	116,527		62,357	
		-----		-----	
		117,666		98,382	
		-----		-----	
Current liabilities					
Welfare funds not yet expended	4	48,673		28,960	
Sundry creditors & accrued					
Income		13,339		13,304	
		-----		-----	
		62,012		42,264	
		-----		-----	
Net current assets			55,654		56,118
			-----		-----
			55,654		56,254
			=====		=====
Represented by:					
Funds					
Balance at 1 January 2013			56,254		58,365
Excess of expenditure over income			(600)		(2,111)
			-----		-----
Balance at 31 December 2013			55,654		56,254
			=====		=====

MISS V GRONEWOLD
Chairman

14 April 2014

The notes on pages 7 to 9 form part of these accounts

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Accounting policies for the year ended 31 December 2013

BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention in accordance with appropriate accounting standards.

INCOME

Income is derived from subscriptions, donations and investment income.

Investment income is accounted for on the payment date for grants and donations, and for deposit and building society interest on the date it is credited by the bankers and building society.

DEPRECIATION

Depreciation is provided to write off the cost, less estimated residual values, of all fixed assets, over their expected lives. It is calculated at the following rates:-

Computer equipment	-	33 1/3% per annum on straight line basis
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EXPENDITURE

Expenditure is accounted for under the accruals concept.

Grants are accrued for at the time the trustees authorise them.

Since 1 January 2002, certain relevant expenditure has been apportioned between charitable and administrative expenses. This has been applied in relation to staff salaries and expenses; and telephone, printing, postage and stationery. In addition, travelling expenses and cultural activities are now accounted for as charitable expenditure.

PENSION

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in the period they are payable.

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Notes forming part of the accounts for the year ended 31 December 2013

1 FIXED ASSETS

	<u>Computer equipment</u>	<u>Total</u>
<i>Cost</i>	£	£
At 1 January 2013	6,844	6,844
Additions	-	-
Disposals	-	-
	-----	-----
At 31 December 2013	6,844	6,844
	=====	=====
<i>Depreciation</i>		
At 1 January 2013	6,708	6,708
Charge for year	136	136
Depreciation on disposals	-	-
	-----	-----
At 31 December 2013	6,844	6,844
	=====	=====
<i>Net Book Value</i>		
At 31 December 2013	-	136
	=====	=====
At 31 December 2012	-	136
	=====	=====

2 CASH IN HAND

	<u>2013</u>	<u>2012</u>
	£	£
Petty cash 'GWC' account	167	275
Petty cash 'B' account	(242)	542
	-----	-----
	(75)	817
	=====	=====

GERMAN WELFARE COUNCIL
(Deutscher Sozialausschuss/Deutsche Sozialberatungsstelle)

Notes forming part of the accounts for the year ended 31 December 2013

3 CASH WITH BANKERS

	<u>2013</u>	<u>2012</u>
	£	£
HSBC plc 'A' account	65,840	32,168
HSBC plc 'B' account	48,914	28,417
HSBC plc 'D' account	1,773	1,772
	-----	-----
	116,527	62,357
	=====	=====

4 GENERAL WELFARE ACCOUNT

	£	£
Money held on behalf of clients at 1 January 2013	28,960	48,612
Monies received on behalf of clients during year	52,675	7,385
Monies expended on behalf of/to clients during year	(32,754)	(26,947)
Bank charges	(208)	(90)
Other cash movements brought forward from previous year	-	-
	-----	-----
Money held on behalf of clients at 31 December 2013	48,673	28,960
	=====	=====