



## APPLICATION FOR FINANCIAL ASSISTANCE

- The German Welfare Council (GWC) can consider applying for financial help on your behalf with certain Trust funds who might have money available
- The GWC will administer the funds after approval of the application from the appropriate trust
- The GWC cannot give you a loan

### Who can be considered for financial assistance?

- Persons of German nationality or origin in need, poverty, hardship or other distress permanently residing in Great Britain

### Filling in the application form

- When filling in the application form, it is very important that you give us as much information as possible about your circumstances and that you provide us with the necessary evidence about your level of income
- All the information you give us will be kept in strict confidence and will not be disclosed to a third party without consent.

### Sending in your application

- Once completed, the form should be returned to:  
**German Welfare Council**  
**35 Craven Terrace**  
**London**  
**W2 3EL**  
**Fax 020 7262 2463**

### How we deal with your application

- **You may receive letters, a telephone call or a home visit as part of our assessment process. Visits will be arranged in advance via telephone.**
- **If we are unable to help you with a payment, we will write to tell you this. Please note the GWC cannot disclose the particular reasons why a grant is not awarded**

**German Welfare Council**

Please tell us about yourself and your family

Nationality.....

Surname/Family name:.....

First name:..... Title (Mr, Mrs, Ms etc.):.....

Address:.....

.....

Post Code:..... Telephone:.....

Email:.....

Is the above address your only or main home:       Yes                       No

Date of birth: ..... Place of birth:.....

Who shares your home with you?                      *Tick all boxes that apply*

-Wife, husband, partner                     

-Children under 16 or still at school                       How many? [   ]

Ages of children:.....

-Other adults and children who have left school                       how many? [   ]

-No-one, I live alone                     

***(PLEASE SUPPLY PROOF OF CURRENT OR FORMER GERMAN NATIONALITY IN FORM OF COPIES OF PASSPORT, BIRTH CERTIFICATE, ETC.)***

Have you applied to the GWC before?  
If you have applied to the trust fund before, please tell us when:

.....

**Please tell us about your financial situation**

<b>WEEKLY INCOME</b>	<b>£</b>	<b>WEEKLY EXPENDITURE</b>	<b>£</b>
Your pay	_____	Food and house keeping	_____
Partner's pay	_____	Rent (after benefit)	_____
Income support/ ESA Jobseekers Allowance	_____	Mortgage	_____
Working tax credit	_____	Endowment policy	_____
State pension	_____	Council Tax (after benefit)	_____
Works pension	_____	Water charges	_____
Incapacity benefit	_____	Gas	_____
Disability living allowance	_____	Electricity	_____
Child tax credit	_____	Other fuel (e.g. coal, oil)	_____
Housing benefit	_____	Life/building/contents insurance	_____
Council tax benefit	_____	Telephone/ Internet	_____
Child benefit	_____	TV/video/satellite	_____
Other benefits	_____	TV licence	_____
Maintenance/ child support	_____	Child care	_____
Contributions from others living with you	_____	Work expenses and travel	_____
Rent from lodger	_____	Car (loan/tax/fuel/repairs etc)	_____
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>You must provide us with proof confirming these amounts of income.</b></p> </div>	<b>TOTAL</b> _____	Loans/hires /catalogues	_____
		Special needs e.g. diet	_____
		Other (please specify)	_____
		.....	_____
		.....	_____
<b>TOTAL</b>			_____

**Are you in arrears with any of the following bills?**

<i>Please tick</i>		<i>Amount owed</i>
Rent	<input type="checkbox"/>	£
Mortgage	<input type="checkbox"/>	£
Second mortgage/ secured loan	<input type="checkbox"/>	£
Council tax	<input type="checkbox"/>	£
Gas	<input type="checkbox"/>	£
Electricity	<input type="checkbox"/>	£
Telephone	<input type="checkbox"/>	£
Consumer credit cards/ other bills E.g. loans, credit cards/ store cards catalogues	<input type="checkbox"/>	£
.....		£
.....		£
.....		£
.....		£
.....		£
.....		£
.....		£
Court fines	<input type="checkbox"/>	£
		£

At this page you can explain to us how a payment from us will help you.  
In deciding whether to help you the GWC needs to know:

- how you got into difficulties with particular bills. You should give as much detail as possible about how long you have had problems in paying the bill and why
- about any particular hardship within your household e.g. chronic illness, disability, bereavement
- what might happen to you if the bill is not paid e.g. could you be evicted or your fuel supply be disconnected

In deciding whether to help you with one-off items such as domestic appliances and furniture, the GWC will need to know exactly what you need and how having the item would help you.

**Why do you want help?**

**Please tell us what you are applying for:**

**Please tell us how a payment would help you and how the need has arisen (please include an extra sheet if you need some more space):**

Declaration to be signed by the applicant

I declare that the information I have given on this form is complete and correct to the best of my knowledge.

Signature:..... Date .....

**What you should include with your application**

**Proof of income**

You must include proof with your application confirming the following income figures which you have shown on page 3 of the application:

- The current amount of net wages received by you and your partner
- The current amount of all benefits and pensions received by you and your partner
- The current amount of maintenance/child support received by you and your partner

Such proof should be as follows:

- Copies of **wage slips**
- Copies of **current benefit**, Tax credit or pension payment slips, giro or order book details showing amounts currently payable or copies of bank statements showing current benefit, Tax credit or pension payments or copies of recent letters from the Benefits Agency, Tax credit Office or pension provider.
- A copy of a recent letter from the Child Support Agency or a recent bank statement showing the amount payable
- Recent 3 months **bank statement**

If you are asking for help with utility bills, please provide us with a copy of your bill.

If you are a student applying for help please include information and proof of:

- student loans
- rent agreements
- course fees
- recent 3 months bank statements
- your student status